## **EMERGENCY EVACUATION PLAN**



#### **Emergency Exit Plan**

- Review the Emergency Plan prior to an Emergency
- In case of fire use stairs for exit. Do not use elevator
- Quickly move to the outside of the building using the nearest door marked with an EXIT sign
- Be certain all persons in the area are evacuated immediately
- Help those who need special assistancedisabled, small children, etc...
- Report immediately to the designated assembly area (see map) to do a headcount
- Do not reenter the building and wait for instructions from emergency response personnel

#### **Emergency Phone Numbers**

| Fire, Police, Medical   |              |
|-------------------------|--------------|
| UC San Diego Police     | 858.534.4357 |
| Thornton Emergency Room | 858.657.7600 |
| Poison Control Center   |              |
| UC San Diego Emergency  | 858.308.6273 |
| Status Phone No.        |              |
| EH&S Front Office       | 858.534.3660 |

#### Calmly state:

- Your name
- Building and room location of emergency
- Nature of the emergency: fire, chemical spill, etc.
- Hazards present which may affect responding emergency personnel

• Injuries?

• A phone number near the scene where you can be reached

#### Fire Procedures Fire Alarm: Bell/Horn with flashing light

- Pull the fire alarm and call Campus Police at 858.534.4357 or 911
- Alert people in the area to evacuate
- Close door to confine the fire

#### In case of small fire

- IF YOU HAVE BEEN TRAINED to use a fire extinguisher, while keeping an exit behind you, position yourself within six feet of the fire
- Pull the pin located in the extinguishers handle, aim the nozzle at the base of the fire, squeeze the handle and sweep from side to side at the base of the fire until it is out

Evacuation maps may not be removed or altered. Take time to familiarize yourself with the evacuation plan for your residence. It is each resident's responsibility to evacuate to designated assembly areas when the fire alarm sounds. Failure to evacuate immediately is dangerous and a violation of the California Fire Code.

### Have persons knowledgeable about the incident and location assist emergency personnel.

#### Evacuation maps are included in the following housing locations:

- Eleanor Roosevelt College all Apartments and Residence Halls
- Revelle College all Apartments and Residence Halls
- Warren College all Apartments and Residence Halls
- Muir College all Apartments and Residence Halls
- Sixth College all Apartments and Residence Halls
- Seventh College all Apartments and Residence Halls
- Pepper Canyon and Matthews Apartments
- Rita Atkinson Apartments
- Single Graduate Apartments
- The Village Residence Halls (Camp Snoopy)
- One Miramar Street, Coast, La Jolla Del Sol, and Mesa Apartments
- Mesa Nueva, Nuevo East, Nuevo West



Fire alarm testing and evacuation drills are conducted annually.



# coast apartments

#### UC SAN DIEGO GRADUATE HOUSING LEASING CENTER:

8046 Regents Rd. • San Diego, CA 92122 email: archinfo@ucsd.edu



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