

Associated Residential Community Housing (ARCH) Advisory Committee | MINUTES

Meeting date | time 4/26/2017 1:00 PM

Meeting location: Eucalyptus Point

Type of meeting: ARCH Advisory Committee	Attendees:
Facilitator: Cory Stevenson	Robert Frazier
Note taker: Leticia Ruelas	Matthew Wills
	Mayra Estrada
	Daniel Jacobsen
	Sonja Steinbrech
	Rosie Jimenez-Negrete
	Zihan Xu
	Cory Stevenson
	Laura Chipman
	Mayra Cruz-Lugardo

AGENDA

The meeting began at 1:08 PM

- Cory introduced Laura Chipman, who will be replacing a member temporarily. Cory stated she is not officially appointed and does not have a vote, but wants to shadow the meeting. Cory asked if anyone had an objection to Laura staying in the room. No member responded.
- Robert Frazier reintroduced Leticia Ruelas and introduced Mayra Cruz-Lugardo who will be helping when Leticia is out.
- Cory confirmed members have access to appeal list and box.

Appeal # 980

- Rosie motioned to vote on the appeal.
 - Matt seconded the motion.
 - Appeal decision: Denied
 - Votes: 0 approve – 8 deny – 0 abstain

Appeal # 921

- Rosie motioned to table until more information
 - Sonja seconded the motion.
 - Appeal decision: approved to table
 - Votes: 8 approve – deny – abstain

Appeal # 957

- Tabled/ Postponed until next week pending documentation.

Housing

- Cory asked if anyone had any question regarding housing
 - Daniel asked for an update about the bee's problem.
 - Robert mentioned there have been 3 incidents on campus. Robert specified the exact one Sophia send a video about was in the Mesa Apartments. Robert mentioned the resident called they were allergic so bees had to be sprayed. He mentioned based on conversation with EH&S, EH&S tries to do a removal and relocation when there isn't immediate treat. Kill is the last choice, but will happen if someone is in immediate treat.

By-laws review/updates

- Cory reviewed the bylaws and mentioned the proposed changes.
 - ARCHAC will consist of ~~eleventwelve~~ (11~~2~~) appointed.
 - Cory explained it was because they have always only had 11. At the time the by-laws were written, one person was training another person for the role so the current number reflects the extra person, although there were actually only 11 voting.
 - graduate student Co-chair and ~~five (5)six (6)~~ permanent ex-officio non-voting members
 - Scripps Institutione
 - ~~two (2)three (3)~~ shall be graduate coordinators at large from different UCSD graduate departments
 - Sonja asked who the two major coordinators at large are.
 - Cory named Sonja and Mary Beth.
 - Sonja asked how many students from GPS and Rady are currently living in housing. Sonja mentioned she believed GPS and Rady are demographically underrepresented.
 - Robert asked to return to the question once he found the chart.
 - Robert showed them a chart at the end of the meeting. 50% of GPS are in housing.
 - Sonja asked in what year where the bylaws made?
 - Members mentioned 2014
 - The one (1) staff representative from the Graduate ~~Division~~Administration or Scripps Institution of Oceanography ~~who~~ shall be appointed by the Dean of Graduate ~~Division~~Studies or the Vice Chancellor of Marine Sciences, correspondingly.
 - The five (5) graduate student representatives shall be appointed by ~~the Executive Vice President of Internal Affairs (EVP Internal)~~ for the Graduate Student Association (GSA).
 - The ~~five (5)six (6)~~ permanent ex-officio non-voting members shall be the Assistant Vice Chancellor of Housing, Dining and Hospitality (HDH), the Associate Director of Housing Services, ~~t~~The Associate Director of Strategic Initiatives, ~~a representative from the staff of HDH~~, the GSA executive designated by the GSA to appoint to ARCHAC~~GSA EVP Internal~~, and the GSA Vice President Diversity, Equity, and Inclusion-Affairs.
 - Additional ex-officio non-voting members from the HDH staff may be designated by the Assistant Vice Chancellor of HDH on an as needed basis.
 - Cory explained Robert, Ramona, Leticia, Pa Chia and all other HDH members wouldn't be able to stay if they weren't unanimously confirmed every time. Cory also stated it is a better way to allow anyone from Housing to be ex-officio.
 - The purpose of this committee is to represent the interest of students and to foster the best possible working and learning environment, in accordance with the mission of the University of California, San Diego, to maintain a climate of fairness, cooperation, and professionalism, which is embodied in the campus Principles of Community.
 - Matt doesn't believes there shouldn't be a section with the purpose after chart

- Daniel feels there needs to be a purpose to have an idea so two years down the row members should have something to refer back to.
 - Matt disagree with it
 - In order for an ARCHAC meeting to have requisite quorum, at least one (1) co-chair, ~~two (2)three (3)~~ staff representatives, and three (3) student representatives must be present.
 - Cory mentioned the idea is that in the current by-lays it states 6 members, but with the update there will only be 5 members. Half way rounding it down it would leave 2 staff and 3 students to meet quorum.
 - Minutes from all ARCHAC meetings shall be taken by a member of the HDH staff and be made accessible~~distributed~~ to all committee members prior to the next regularly scheduled meeting.
 - Cory mentioned the update is need as members currently use the Box.
 - If a member cannot be present for a given meeting, ~~they~~~~he/she~~ may proxy ~~their~~~~his/her~~ vote to another ~~voting~~ member on the committee. Intent to proxy one's vote must be sent in advance of the meeting both to the person to whom one wishes to proxy and to the Co-chairs. In the case that a person needs to proxy ~~their~~~~his/her~~ vote because of a need to leave a meeting early, ~~they~~~~he or she~~ may do so through verbal confirmation from the Co-chairs.
 - Cory mentioned changing "he/she" to "they" for political correctness purpose.

Cory mentioned updates are mostly housekeeping and informed members they can all make suggestions, add, and change them. Cory stated members cannot vote this week because it requires 8 members to vote and only 6 member are present. Voting will take place next week 5/3/17.

Mesa Nueva Updates

- Mayra E. asked when the studios will be available.
 - Robert answered offers will begin May 1st and occupancy will be August 1st
- Daniel asked when the celebration will take place.
 - Robert answered September 26th. Grand opening roughly will be from 3-5PM and from 5-8PM the celebration will be in the garage.
- Robert mentioned for the 1, 2, and 3 bedrooms offers should begin in June and occupancy mid-August and mid-September
 - Robert mentioned for now it will be manual offers. When the automated system is ready it will be like picking a seat on the plane.
- Matt asked when 100% occupancy?
 - Robert confirmed it will
- Sonja asked if when new students will see the waitlist based on current occupancy.
 - Robert confirmed it's based on current now, but those numbers should go down tremendously.
- Sonja asked if there is communication from the housing office when they accept their offer.
 - Mayra E. mentioned through grad division, the admissions office is doing a new admitted page and the information is there. Mayra mentioned students are aware there is a wait, but students are encouraged to get on the waitlist.
 - Daniel asked if there is a link to that page on their offer letter.
 - Mayra E. Mentioned there is a link to the newly admitted page.
 - Robert stated in the newly admitted page there is a "click here" banner for more information. He also stated that the newly admitted page talks about housing.
- Sonja asked if there is a way to talk to people and include language that encourage student to get on the waitlist. To let them know the waitlist might not be as long as 2-3 years as some students are discouraged if their program is a yearlong.
 - Robert mentioned Housing will continue to push out that message until housing is full.
 - Sonja asked if someone can contact Erin.
 - Mayra E. stated someone can contact Erin with specific verbiage.

- Daniel asked if there's a letter that is sent out to student. He mentioned Housing can create an email and the grad can send out email
 - Mayra E. mentioned student reach out to departments
 - Robert mentioned Housing will reach out to the grad department with a "flashy" email to send out to student and promote housing
- Mayra mentioned they are trying to coordinate to send one email out from grad division, instead of sending it from multiple outlets from the university. Instead of having multiple email from transportation, RIMAC and more.
 - Daniel mentioned it's always a tricky balance and it would be useful only if they actually do open that source versus others.
 - Sonja believes the email should be sent from the grad division first and then each department can resent it because student are not reading their emails.
 - Rosie mentioned some of their students would post information on the webpage for the School of Medicine because student weren't reading information from the portal or via email.
- Robert mentioned if anyone had ideas to reach out to him at rfrazier@ucsd.edu. He also stated housing is open to ideas with the new projects coming up. Being able to create an offer for students so they don't need to be moving around. Robert stated the best thing for the students is to arrive, check in and not be having to move around. To make it a relief to focus and acclimate. He also mentioned unique opportunity with the new projects to solve the housing problem with the addition of 4,000 beds.
- Mayra E mentioned talking about webinars. She invited housing to some webinars to answer questions about housing
 - Robert agreed and mentioned Michael Salas has been sitting in a couple panels and has been guiding Mayra C. to create face to face interaction.
 - Mayra E. is thinking of having webinars starting the end of May.

Meeting adjourned at 2:00. The next meeting will be on May 3, 2017, at Eucalyptus Point at 1:00 PM.