

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 3/4/2021 1:30 PM

Meeting Location: Zoom Meeting

Type of meeting: GFH Advisory Committee	Attendees: Dayss, Chris Mahi, Malia Salas, Michael Clark, Breana Cashatt, Kacy Bazyar, Melody Turner, Ross Brownstone, Steven Chipman, Laura Fletcher, Burgundy Arceo-Garcia, Ximena Weng, John Ruiz, Damian Leadbetter, Kristin
Co-Chairs: Robert Frazier Anupam Garg	
Secretary: Linda Ta G. (Committee Coordinator)	

AGENDA

Quorum met. Meeting began at 1:34 PM with Anupam going over the agenda and asking for comment/adjustments to meeting agenda.

Agenda Items:

1. Approve Minutes – 10 Minutes
2. John Weng Overview of Robert’s Rules of Order – 20 Minutes
3. Finalize details of the Townhall Meeting on 03/11/2021- 10 Minutes
4. Steven Brownstone- presentation on the HDH waitlist – 10 minutes
5. Open Discussion on future agenda items- 10 minutes

Comment:

- **Comment Laura C:** “On February 22, City Council authorized \$92 million in State and Federal funding for the creation of an emergency rental and utility assistance program. This program supports housing stability and makes Federal funds available to residents to help pay past-due rent, upcoming rent, and utility payments. An online portal is available now for City residents to express interest in receiving information about the application process for this program. Signing up to receive information is not an application for the program and will not affect eligibility determinations.”

Approve the agenda

- Ross motion to approve agenda items
 - o Ximena seconded the motion to approve agenda items
 - No objections; motion carries.

Approve of Meeting Minutes:

- Ximena motion to approve meeting minutes from 02.18.2021
 - o Ross seconded the motion to approve previous meeting minutes
 - o No objections; motion carries

John Weng: Overview of Robert's Rules of Order:

- John Weng works with the student undergraduate government. The students hire and pay John Weng's salary to help support their operations and initiative. For example, one of the functions is the weekly senate meetings and serves as an advisor at these meetings.
- The philosophy of Robert's Rules
 - o The author Henry Roberts was asked to run a meeting and the meeting went terribly. So, Henry Roberts decided that he wanted to write a book on how meetings should be conducted. In the 1800s Roberts decided to write the first version of Robert's rules.
 - o The rules of majority and the rights of the minority meaning it takes one person to disagree to create a discussion on a topic or motion.
- It is almost impossible to follow Robert's rules letter by letter. So, it is recommended that organizations to utilize Robert's rules for the spirit of the rules rather than the letter of the law.
- Roberts Rules and Robert's Order of Newly Revised [RONR] is utilize differently across organizations.
 - o As a new organized group, it is important to have flexibility in the first couple of meetings when incorporating the Robert's rules. It is best to come up with some decisions with how GFHAC would like to address certain situations
 - For example, dealing with motions. If someone is making a motion and it gets a seconded – does it need to go to debate or can the chair (s) ask for an objection and if there is not objection can the motion just passed?
 - o The general pattern to follow is to motion → second → are there objections → if not, the motion carries → if there are objections → motion falls and discussion concurs.
- **Question Ross T:** Would like to have a better understanding of the definition of the word interruptible and objection. Meaning is an objection an interruptible. It is shown that a lot of the “normal” motions are not interruptible.
 - o The motion to adjourn is an interruptible motion. The motion to adjourn in Robert's rules is the highest order of precedents, meaning you can always move to adjourn. For example, the reason for the motion to adjourn is interruptible because if there is fire happening in the building technically the meeting is still in order until it has been motioned to adjourn and seconded and then the meeting is over. However, it is still important to evacuate as directed in an emergency regardless if a motion to adjourn has been made or not.
- **Question Laura C:** How do you maintain the order versus discussion?
 - o Refer to the chair (s) in relations to the order and the things that needs to get done within the meetings. Technically speaking, you can move to adjourn at any time, it is permissible and in order. Robert's rules are a tool with a set of language and structured
- **Question Ximena AG:** is it true that the point of information out you in front of the line? And are there other things that can potentially put someone in front of the speakers list line?
 - o In Robert's rules, it is permissible to use point of information in that way. For example, if someone states something incorrect, someone can say “point of information” and state the correct information. However, in the past people have been finding loopholes with point of information in arguments. It is best to utilize point of information to be directed to the chair (s) for answering.
- **Question Laura C:** How will the speakers list work in our GFHAC meeting?
 - o The chair (s) will maintain the speakers list. Members will be asked to utilize the zoom function such as raised hands or direct message in the chat to be added onto the speakers list.

- **Comment Steven B:** Would like to not spend time on one topic with ten speakers repeating the same statement.
 - o To ensure that speakers are not repeating the same statement someone can call it to question to vote.

Townhall Meeting finalize Details:

- GFH first townhall meeting will be held at 6pm via zoom webinar. The chair (s) will be sending out the invites to the committee and the townhall webinar information will be posted on the graduate and family housing website.
- The townhall meeting will not have an agenda per say, as questions will be submitted from participants during registrations to ensure that appropriate staffing and information is gathered.
- Hemlata will be attending the first townhall meeting during the second half.
- **Question Kristin L (member of the public):** Will questions that are being submitted by the participant be seen by other participants as well or will it be confidential?
 - o When a participant is registering and submitting their questions, it will be only be seen by the chair(s). Questions are to be confidential as it provides security and to be able to assess how many participants are asking the same questions for severity of discussing it at the townhall meeting.
- **Comment Breana C:** Any budget conversations and questions will not be addressed with or answered by the GFHAC. However, the GPSA will introduce and begin the budget talks during the March 8th meeting.
- **Comment Robert F:** The day to day operational and community needs will be answered by GFH staff.
- **Comment Kristin L:** It would be a good idea to create a google doc of the running questions and answered from the townhall meeting for those who were unable to attend the meeting.

HDH Waitlist Presentation- Steven Brownstone: (Presentation PowerPoint will be posted in the Box)

- The goal is to improve the process of the waitlist. For example, to be more student centered and to have the waitlist be more transparent and fairer.
 - o Students should be able to understand what they are getting in terms on offers and what their current options are for housing.
 - o Reviewing the importance of shore. In addition, assessing what kind of students are getting on the waitlist—is it biased?
 - o Providing option of one-year leases in Nuevo West and Nuevo East at a higher cost.
 - o Having a subleasing push and reducing shore time in GFH and re-allocate to basic needs.
 - o Implementing a lottery system for the waitlist.
- The next steps:
 - o To form a task force within this committee members and HDH staff to review data of feedback etc. In addition, potentially holding another GFHAC meeting for the future waitlist goals and for gathering information and discussing the current data.
- **Comment Robert F:** There is a lot of learning and explanations that will need to take place before being able to reach these desired goals. In addition, there are many technical limitations into integrating these ideas. It most likely takes a couple of meetings to implement any plans for moving forward and to not presume that any changes will be quick and short.
- **Question Ross T:** Has GFH already entertained or discussed any changes to the housing living limit?
 - o The ideas of being beyond a 2-year guarantee to 3-4 years has no current strides as there is no definitive directions to work towards that.
- Ross motion to extend current discussion by five minutes
 - o Ximena seconded the motion

- No objections; motion carries
- **Question Ximena AG:** What does BA and MA mean?
 - It means Bachelor and Masters.
- Steven motion to create a working task force to assist HDH staff to analyze the waitlist system and proposed recommendation to report back to GFHAC within the next two months.
 - Ross seconded the motion
 - No objection; motion carries.

Open Discussion on Future Agenda Items:

- **Comment Ross T:** Discussing the GFH handbook, funding and changes to the community.
- **Comment Kristin L:** Discussing opportunities to get residents & committee to work together to make changes in community.
- **Comment Steven B:** Be able to discuss with the real estate team about the markets.
- **Comment Anupam G:** Discussing the pet policies and making it more uniformed across all communities.
- **Comment Ximena AG:** More clarification on the pet policies as one community can have cats and other community cannot.
- **Comment Steven B:** Community Safety and security.

Final Remarks:

- Steven Motion to adjourned
 - Steven seconded the motion
 - No objection; motion carries

Meeting adjourned around 2:30 PM.