

# Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 12/12/2022 10:00 AM

Meeting Location: Exchange & Zoom

<b>Type of meeting:</b> <b>Co-Chairs:</b>  <b>Note taker:</b>	GFH advisory Committee <i>Robert Frazier</i> Kristin Leadbetter  Madeline Makings	<b>Attendees:</b> <b>In person:</b>  <b>Zoom:</b>	 Theus, Daniela Salas, Michael  Turner, Ross Hargate, Sally Quenga, Kameo Bretado, Gilbert Garcia, Ximena Clark, Breana Kopalle, Hema Ramirez, Betty
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## AGENDA

Quorum was not met. Meeting began at 10:06AM with Michael sharing the agenda.

### Agenda:

#### Old Business:

- Approve Agenda for today
- Approve minutes for 7/28/2022, 8/11/2022, 9/9/2022, 10/24/2022 and 11/14/2022 meetings

#### Announcements/Updates:

- Review Committee Charge:
  - o <https://tinyurl.com/bdzkc6ku>
- Review GFH bylaws
  - o <https://drive.google.com/file/d/1s75Qmj27-EDel5NPFArWud9lrDpEQPg/view?usp=sharing>
- Composting Project for GFH (Funding Proposal)
  - o Discussion, Recommendation & Vote

#### New Business:

- GH Resident Survey Results Workgroups
  - o Improve the Waitlist process (Ross, Steven, Michael)
  - o Unify Pet Policy Across GFH (Livia, Kristin, Kimber, Bob)
  - o GFH Student Experience (Ross, Kristin, Steven, Daniela)

### Meeting Minutes:

#### Old Business:

- Approve Agenda for today
  - o Comment Kristin: Had some items that she wanted to add to the agenda today, add an open floor after to speaking and making amendments
    - Sally favors
    - Ross Seconds carried
  - o Motion Carried
  - o Comment Kristin: Asking for an open ending at the end of the meeting
    - Motion to approve
    - Seconded by Sally

- With the 2 amendments
  - Ross motioned
  - Seconded by Hema
- Approve minutes for 7/28/2022, 8/11/2022, 9/9/2022, 10/24/2022 and 11/14/2022 meetings
  - Kristin Motion to create a slate with all outstanding dates
  - Seconded by Sally
  - Motion to approve all minutes

#### **Announcements/Updates:**

- Review Committee Charge:
  - <https://tinyurl.com/bdzkc6ku>
  - Question Michael: Is there a specific section that you would like to talk about
  - Comment Kristin: I think it would be best to read it out loud and make sure there are not any missing positions. Overall review. Kristin continues by reading the 2020-21 Graduate and Family Housing Advisory Committee – Charge
  - Comment Kristin: I wanted to point out the “providing input” portion in terms of programs we do not have a hand in that process. We do not have a hand in newsletter and frequency, we do not have a townhall presence, scheduling townhalls is still the job of HDH staff.
  - Comment Breana: It has been a joint conversation together.
  - Question Ross: Was that pre-Covid or post Covid.
  - Comment Breana: It was both
  - Comment Kristin: In terms of scheduling is that something that we need to discuss in this committee
  - Comment Ross: In terms of language it is HDH who sends communications to all residents.
  - Question Kristin: Is this something we can do at the beginning of each quarter to call the townhall meetings? In the handbook it states that every quarter there will be a townhall.
  - Comment Breana: Perfect it sounds collaborative.
  - Motion Ross: Motion to add to next meeting’s agenda for winter quarter regarding townhalls.
    - Seconded by Ximena
  - Question Kristin: Do we currently have an undergraduate family student representative
  - Comment Michael: Someone by the name of Callahan
  - Comment Breana: Need to go through the document to review and at the end of the discussion to open up for comments.
  - Comment Kristin: Appeals committee does not apply to us and can continue to scroll.
  - Comment Ximena: Continue to read the Bylaws
- Review GFH bylaws
  - <https://drive.google.com/file/d/1s75Qmj27-EDel5NPFArWud9lrDpEQPg/view?usp=sharing>
    - Comment Michael: Continue to read the Bylaws
    - Comment Kristin: Continue to read the Bylaws
  - Comment Michael: Open for discussion
  - Comment Kristin: Biweekly basis, going forward with the biweekly meetings.
  - Comment Hema: Requisite quorum, possible value in updating the quorum, having 1 cochair, 3 student representatives, make a GPSA member to ensure you can reach quorum.
  - Question Ross: These are older documents, who owns these documents, believe that they are owned by HDH.
  - Comment Betty: Previously have been on this committee, the GPSA was created together, this document belongs to this committee not just HDH. ExOfficio, originally pre pandemic, was initially decided to make a balance of power, they are supposed to just be involved, not have voting power. Could potentially have double power and give them back to student representatives.
  - Comment Ross: Follow up on the ownership of the document, Bob has stated that HDH is the owner of the document. Someone needs to be responsible for the document. Important to make sure they are
  - Comment Ximena: Internal committee verses public committee. Shared documents could be that it is an internal committee instead of a campus wide committee.

- Comment Betty: There was a committee, internally, that changed their bylaws to include that they will pay students and changed other languages. They had already done all changes. GPSA are just reporting and had already changed everything internally.
- Comment Betty: Would check the bylaws and should be a MOU for the creation of GFH
- Comment Ross: Where would we host the documents? Maybe on both sites to decrease confusion.
- Comment Kristin: Any other thoughts or comments? Nope!
- Composting Project for GFH (Funding Proposal)
  - Discussion, Recommendation & Vote
    - Comment Michael: Please see photos for composting update
    - Comment Hema: It looks like they are similar to the undergraduate composting sites. Currently in ERC they are more closed off. Building on a preexisting model.
    - Comment Ross: That is what they said they were going to do. Michael can we follow up with Bob to refine the proposal?
    - Comment Michael: Yes, I will follow up with Bob.

### New Business:

- GH Resident Survey Results Workgroups
  - Improve the Waitlist process (Ross, Steven, **Michael**)
    - Comment Michael: Told by ITS that they are looking for a February completion date. With any updates I will share them.
    - Comment Ross: Will we be able to see a draft to make sure we can share our input?
    - Comment Michael: Yes that is possible and will be shared.
  - Unify Pet Policy Across GFH (Livia, **Kristin**, Kimber, Bob)
  - GFH Student Experience (**Ross**, Kristin, Steven, Daniela)
    - Comment Ross: 3 documents that have been created. Following the structure that Bob provided. Have been waiting since August. He has not responded yet, term limit document was missing some data, has yet to provide the data. We can move it forward missing the data. The goal was to go through this process and then submit to committee to vote. Ready to go documentation, also ready to move forward as is.
    - Comment Kristin: Need the data in order to make a full picture for everyone. I will touch base with Bob.
    - Comment Ross: Term limit documentation, left it as is for now that need to be explored.
    - Comment Kristin: Why don't we tentatively plan to discuss at the first winter term meeting.
    - Comment Ross: Still happy to present it. I will send the documents to the committee.
- Open Floor
  - Comment Kristin: The sexual harassment and the violence happening in the community. Would HDH be sending out anything to communicate to all residents based on resolution? We aren't hearing from HDH based on feeling safe.
  - Comment Ross: Bring up lighting in OMS, lot of lights are out and a lot of areas are dark. Don't understand why they aren't resolved? A light in South Mesa has been out for over a year and has been bypassed.
  - Comment Kristin: I believe it is a OSHA violation
  - Comment Sally: What about the lighting survey?
  - Comment Michael: We do not own the survey, our team has gone on the light walks
  - Comment Hema: If HDH seems to have an issue to connect with Maintenance then we need to work with community safety, it is a crime prevention.
  - Comment Michael: That is an option yes.
  - Comment Hema: Bring in UCPD or USOs to discuss the patterns of physical appearance, especially with the timely warnings.
  - Comment Michael: Bob shared with the GM's recently regarding USO meetings to discuss issues occurring.
  - Comment Ross: Anything we can do to help to annoy someone, we can do temporary fixes until permanent fixes are able to be made.

- Comment Kristin: People were asking for communication from HDH. Limited communication or in terms of revealing the police report.
- Comment Michael: I do not know why an announcement has not been sent out from HDH.
- Comment Kristin: Inviting USO's and UCPD that is open to the public and put a communication out to all residents to make sure they are getting answers. All meetings should be sent out in the newsletters. The GFHAC portion of the website is not updated at all, this needs to happen. Going into the winter quarter, GFHAC meetings needs to be part of the newsletter and updated on the website.
- Comment Michael: From our meeting minutes we have a pretty lengthy to do list.
- Comment Hema: I think it is important to have the GFHAC meeting link in the Newsletter, we can write up a little 2 sentence to submit in the newsletter.
  - Motion to adjourn the meeting Ross
  - Seconded Hema

**Final remarks:**

Meeting ended at 10:58AM.