

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 2/6/2023 11:00 AM

Meeting Location: Exchange & Zoom

Type of meeting: GFH advisory Committee	Attendees:
Co-Chairs: Kristin Leadbetter	In person: Theus, Daniela Silva, Kimber
Note taker: Madeline Makings	Zoom: Salas, Michael Turner, Ross Quenga, Kameo Bretado, Gilbert Garcia, Ximena Clark, Breana Hargate, Sally Ramirez, Betty

AGENDA

Quorum was not met. Meeting began at 11:10AM with the sharing of the agenda by Kristin.

Old Business:

- Approve Agenda for today
- Approve minutes for 1/23/2023

Updates

- Composting Project
 - o New Date
- Waitlist Process
 - o Invite IT for Feb. Meeting
- Family Definition
 - o See attached file "GFH Program 1.31.2023 Draft"
- GFHAC Transparency
 - o Google form

New Business

- Winter Quarter Town Hall
 - o Set for Wed, Feb 8th 6-7PM via Zoom
 - o How should we run this Town Hall?
 - o SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis

Open Floor & Call for Agenda Items

Meeting Minutes:

Old Business:

- Approve agenda with speaking about meeting minutes
 - o Quorum was not met
- Approve meeting minutes from 1/23/2023
 - o Quorum was not met
 - o Kristin will send an email out to approve minutes remotely

Updates

- Composting Project

- Mallory and team asked if they could resubmit their proposal to present at GFHAC. They understand the task to prevent and what is needed.
- **Waitlist Process**
 - Michael updated the group saying that the process status is the same, we are waiting on the IT team to present in the near future.
- **Family Definition**
 - The new verbiage was shared with GFHAC members through email prior to the email. Consisted of new language. Kristin asked: What does everyone think of this document?
 - Ross commented that he does not personally like how dependents are related to a student's tax return. It is a bit too restrictive in what we are going for. Additionally he wants to add a section that says something like: if you do not meet one of these specific criteria's please contact to discuss other circumstances.
 - Kristin asked is there someone who specifically handles this kind of eligibility.
 - Each office handles Eligibility differently, waitlist applicants reach out to the gradandfamilyhousing@ucsd.edu if they are a current resident they need to reach out to their specific office. This is the central location to ask general questions.
 - Ross is going to type up the language that wants to be incorporated.
 - Ross also has suggested adding a last revised date to it, he will add it when he adds the language and send it back out to the group for revision or editing.
- **GFHAC Transparency**
 - Kristin made some changes to the Suggestion Box, she will add collaborators for whoever would like access. Does anyone have any thoughts?
 - The GM's will be added as collaborators as well
 - Breana commented it would be best to have this form on Qualtrics or Quali
 - Kristin will make a link and add this through Qualtrics.
 - Offices spoke about putting this link on the Resources page.
 - GFH offices are also working on revamping part of the website and can update accordingly.

New Business

- **Winter Quarter Town Hall - SWOT**
 - In previous years there has been a presentation and then a Q&A or an open floor during the Town Hall.
 - Kristin pulled up a template for a SWOT analysis. The group worked through the SWOT analysis, will send this out through email for those interested.
 - Concerns were brought up with rent increases, Kristin suggested reframing what this Town Hall is and what is supposed to become of it.
 - Kristin is going to make an agenda and a presentation and send it out to GHFAC.

Open Floor & Call for Agenda Items

- Light walk email being sent today – February 15, 2023 at 6pm

Final remarks:

Meeting adjourned at 12:00PM.