

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 2/8/2023 6:00 PM

Meeting Location: Zoom

Type of meeting:	GFH advisory Committee	Attendees:	
Co-Chairs:	Rebecca Otten Kristin Leadbetter	Zoom:	Silva, Kimber Bretado, Gilbert Corno, Giulia Uysalel, Can Dothard, Dottie Russell, Megan Garcia, Ximena Turner, Ross Yang, Yunhui Chien, Jofan Visconti, Natalia Costantino, Isabel Hargate, Sally Clark, Brenna Wood, Stanley Chavarin, Andrea Neouv, Amira Desjardins, Morgan Greer, Ross Chien, Jofan
Note taker:	Madeline Makings		

Town Hall Minutes

Town Hall began at 6:08pm.

- Kristin Leadbetter, Co-Chair of the Graduate & Family Housing Advisory Committee shared her screen with a small presentation welcoming all attendees to the Winter 2023 Town Hall
- Slide: Introduction Goals
 - o Be productive, collaborate and conversate with each other
 - o Share space, questions concerns and ideas
 - o Spend 15-20 mins on updates and 40-45 minutes to the open floor.
 - o Who we are and what we do: GFHAC
 - Review survey questions
 - Committee is made up of GPSA and Staff throughout UC San Diego
- The members of GFHAC went around and introduced themselves to the Town Hall attendees
 - o GFHAC meetings are held every other Monday during the Winter 2023 quarter
- Slide: Current Projects:
 - o Transparency: website & newsletter updates
 - Increasing the frequency & accuracy of information
 - o GFH Suggestion Box
 - Student ability to submit complaints
 - o Waitlist Process
 - Tracking Process
 - Improving the process for new incoming students for Fall 2023. Show how complicated this process is to increase transparency.
 - o Family Definition
 - Under HDH policies making this policy more inclusive

- Increase awareness with students in the community
- Housing & Appeals
 - Isabel Costantino explained her role from the appeal committee, the appeal committee is made up of 2 staff members and 2 graduate students. They consider criteria for extending lease extensions. Documentation is your best friend if you are interested in extending.
 - The appeal committee recommends attachments from individual programs if the appeal reason supports
 - The appeal committee is completely anonymous.

Open Floor:

- Question Dottie: How can the Black Graduate Experience LLC liaise with the GFHAC?
 - Answer Kristin: GFHAC would be happy to work with you and will pursue having a BGELLC member appointed to GFHAC.
- Question Dottie: Would love to see more of a black presence within the rotation of food trucks.
 - Answer provided by Rebecca Otten: Currently food trucks are managed by Purchasing. I will reach out to them to see if we can add more vendors. I also believe there is a no competing clause with the marketplace but I will check and get back with Dottie and Kristin.
- Question by Morgan: Someone I know went through the appeal process and they were told they need to be within 3 months of the end of their lease to submit an appeal. Could you speak to why the appeal process is not on a rolling basis? Having as much flexibility as possible would be ideal for students.
 - Answer by Isabel: These are great points, the committee they are reviewed by the Move Out date. We use a more standard timeframe. Roughly a quarter is a comfortable timeline in granting extensions. 6 months is not out of the question, but we will not necessarily extend for a year. There are a lot of students on the waitlist who are experiencing rent burden. It is very tricky for the appeal committee to approve appeals longer than 2 quarters due to.
 - The form will physically not let you submit anything if you are not moving out 3 months
 - Answer Kimber: The reason why we limit the time you can submit an appeal. There are different circumstances we review, a year in advance is difficult for our office to review. We are trying to examine unique and extenuating circumstances.
 - Answer Rebecca: We will be meeting with the General Managers to discuss adding language to encourage submission close to the rental agreement end date while allowing early submission.
- Question Dottie: I see that on the mission statement, GFHAC has use of surveys, expressing interest in making the BGLLC a space that is integrated and celebrated not secluded. Its currently Black History Month, and HDH does not have any black history month celebrations. Is there a way that we could use the survey or the committee to take the temperature of what people think about the BGL space?
 - Answer Kristin: GFH has community assistants as they live in the community and they run programs, they may be a good resource. If a survey needs to be sent out, this committee would be able to work alongside BGL and implement changes, ideas and programming.
- Comment Kimber: The programming team CONNECT is currently looking for feedback. The information from the survey is taken and looked at. Kimber will put the link in the chat and can send to whoever would like it.
 - Please note the survey closes on February 17, 2023.
 - https://ucsd.co1.qualtrics.com/jfe/form/SV_0jldzrC29OG6A0S
- Question Lisa: I put in the survey, which role does HDH play in the gym maintenance.
 - Answer Kimber: Recreation maintains the gyms and we can follow up with them on any broken items,.
 - Answer Kristin: This would be a great item to be brought up in the suggestion box.
 - Answer Kimber: When in doubt submit a Fix It Ticket, there is a QR code on the back

Final remarks:

Meeting adjourned at 6:51PM.