

Meeting date | Time 6/5/2024 11:00 AM

Meeting Location: *The Exchange & Zoom*

Type of meeting: GFH advisory Committee	Attendees:
Co-Chairs: Willie Lee II Charles Soulen	In person: Veridiano, Anna Lee II, Willie Leadbetter, Kristin Paracuelles, Dane Sievert, David
Note taker: Madelyn Hodge	Zoom: Soulen, Charles Godoy, Pablo Noz, Jan Boval, Joanna Montano, Ivonne Theus, Daniela Otten, Rebecca Tinoco, Carolyn Nyogesa, Cynthia Isbell, Kelly

AGENDA

Welcome

Old Business:

- Approve Agenda & Minutes

New Business:

- Project Updates:

- o Mulch Paths
- o Herbicides and Pesticides Communications
- o Street Corner Pricing
- o Mesa Drainage
- o Waitlist Priority Request

- Suggestions Box Follow Ups:

Later Date Project Updates:

- o Mesa Landscaping – June 19, 2024
- o Donation Program – Summer 2024
- o AEDs – July 3, 2024

Open Floor & Call for Agenda Items

MEETING MINUTES:

Welcome

Welcome!

Updates

- Meeting Minutes
 - o Kristin motioned to approve the meeting minutes.
 - o Seconded by David Sievert
 - o Meeting minutes approved; motion carried.
- Rebecca introduced the Office for Students with Disabilities (OSD) representatives.
 - o Jan Noz introduced herself as the Assistant Director of OSD and a Disabilities Specialist at OSD.
 - o Joanna Boval introduced herself as the Director of OSD.
 - o Ivonne Montano introduced herself as the Housing Liaison. She works in HDH and works as an intermediary between OSD and HDH.

New Business:

Project Updates:

- o Mulch Paths
 - Anna shared that she doesn't have an update as Dave Wilkinson with landscaping, is out of the office until June 11th.
- o Herbicides and Pesticides Communications
 - Willie shared that Michael is out of the office but shared that the EHS staff who oversee pesticide notices and applications have not responded to Michael's email and he has requested Cleveland's, Maintenance supervisor, help to get pesticide application scheduled months in advance.
 - Willie shared that the laminating sheets are here but the laminator is not working. He has adjusted the title of the pesticide FAQ and GFH will be working on getting those out once the laminator is working.
 - Kristen shared that she spoke an EHS pesticide applicator, when out in the community, and they informed her that they email the offices a month in advance, yet she did not receive a notice of spraying right outside of her building. This occurred on Wednesday May 29th.
 - Willie shared that he emailed the EHS staff on May 8th to request the Notice of Applications in advance and Michael has also emailed.
- o OSD Guest Speakers
 - Willie introduced the conversation by explaining that in previous meetings, student representatives have asked about how the OSD process works and shared their concerns about it, related to housing.
 - Cynthia shared that she would like transparency on how the OSD process works so student representatives can explain the process to other residents who have questions or are having difficulty with getting their housing accommodations extended.
 - Kelly asked if there is any way to streamline the process to receive OSD accommodations or extensions.
 - Joanna explained the OSD process for students to request an accommodation. This process is the same for academic and housing purposes. After a student requests an intake appointment, students have an interactive conversation with a disabilities specialist to request an accommodation based on their needs. The specialist and student discuss the history of their disability and if they have had previous accommodations or arrangements made in prior housing or work/academic institutions. The specialists look at every request individually based on the student, as each disability is unique to the individual and will have different needs. What their needs is at this time, what has worked in the past.
 - For housing accommodations, the specialist looks at what the students' needs are at this time, and what has and hasn't worked in the past for them. The specialist looks at what limitations exist for the student and if those limitations can be mitigated by living on campus. Housing, price of housing, and safety are not limitations for the disability.
 - o Joanna shared that safety is subjective and looks different for each individual, which is why it is not a limitation.

- Once a student receives an accommodation from OSD, they are provided a letter to send to the HDH Housing Liaison, Ivonne Montano. Ivonne will then work with the necessary housing staff to make arrangements for the accommodation.
 - Joanna shared that sometimes students do not share the accommodation with Ivonne, which makes it difficult to get accommodation arrangements.
 - Joanna explained that this process to receive an accommodation is in line with other universities within the UC system, and they are always open to feedback and suggestions.
- Jan shared that specialists need to receive documentation from the student's providers, and if the provider does not speak to the accommodation request, then OSD has the student reach back to provider to get more information. This can make the interactive process longer as the student have additional steps to follow through on.
 - Jan has noticed that sometimes this leads to a misunderstanding for students on where they are at in the process, as the specialists have to wait until they hear from their provider.
 - Students can complete a consent form that gives OSD permission to reach out to the provider directly. This can quicken the process as the specialist can ask specific questions to get answers.
- Ivonne shared that students that live on campus can get their accommodation renewed rather than go through the process again and she sends reminder emails to those who live on campus.
 - Ivonne shared that she's noticed students often do wait until their move out date is within 30 days to request an extension or get accommodation renewed, sometimes students have waited less than 30 days.
- Kelly asked if the OSD team has a rough estimate on how long it takes to get accommodation, from start to finish.
 - Joanna shared that some students could get an accommodation within a week if it's very clear what their limitation and their need is. For other students, this process can take longer, if their limitation and need is not as clear. Sometimes it can take up to 6-8 weeks and it's all based on the individual.
 - Joanna shared that when they receive documentation from the provider, they respond to the student within 10 business days.
- Carolyn shared that she feels having more clear language and step by step process on the OSD website can make the process clearer and offer the transparency that the student representatives are requesting.
 - Joanna shared that she is cautious about providing a step-by-step request process, as each individual is different, and each request will need to be met holistically.
- David asked if there is a current waitlist for OSD intake appointments and if there is a standard wait for receiving a decision on an accommodation.
 - Joanna shared that the wait varies depending on the time of year. In September you may have to wait a few weeks. Documentation review can take up to 10 business days to get a response from the specialist. If there are follow up questions, the time it takes to get a response depends on the speed that a student and their provider take to provide follow up documentation
- Kristen shared her concern about the longevity of housing accommodations. Some disabilities are permanent and don't go away, and was curious if they account for longevity.
 - Joanna shared that students get an updated housing accommodation renewed every year and they don't require new documentation. Specialists utilize a self-report to determine if the accommodation needs to get renewed.
 - If the needs of an accommodation request changes, then the student will have to go through the request process again.
- Cynthia asked in the chat if there is any student voice or committee to advocate in these processes.

- Joanna shared that OSD has met in the past year with various representatives within AS to receive feedback.
 - Street Corner Pricing
 - Willie shared that Michael has not heard back from Jason Andrews from procurement about pricing. Jason is reviewing corner market lease agreement and is planning on reaching out to Real Estate
 - Kristen shared in the chat that prices at the market are still unlabeled and high
 - Mesa Drainage
 - Anna shared that the matting that she ordered was not as expected, so she ordered an industrial kitchen mat, that is waterproof and has holes and will share more at the next meeting once she receives it.
 - Carolyn shared in the chat that Uline may have these mats.
 - Waitlist Priority Request
 - Charles shared the proposed language for suggestions that GFHAC can make directly to GFH and HDH and asked for feedback.
 - Cynthia shared that this is language that can help to give more clarity about the waitlist for students.
 - Kristen shared that she feels like there is a lot of intersectionality between the proposed priority categories.
 - David shared that maybe they propose that top priority goes to those who fulfill multiple categories.
 - Charles asked the student representatives to input their feedback and comments onto the proposal.
- **Suggestions Box Follow Ups:**
 - Did not get to this topic today.
- **Open Floor:**
 - Did not get to this topic today.

Final remarks:

- Meeting Adjourned at 12:03pm