

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 4/17/2023 11:00 AM

Meeting Location: Exchange & Zoom

Type of meeting: GFH advisory Committee	Attendees:
Co-Chairs: Rebecca Otten Kristin Leadbetter	In person: Salas, Michael Theus, Daniela
Note taker: Madeline Makings	Zoom: Garcia, Ximena Dithard, Dottie Turner, Ross Kopalla, Hema Beas, Edgar

AGENDA

Welcome

Old Business:

- Meeting minutes and agenda approval
- Approve minutes for 3/20/2023 and 4/3/2023

Updates

- Waitlist Process
- Community Room Photos
- Qualtrics Survey/Flyer
- Spring Town Hall – May 3, 2023
- Fitness Room Survey

New Business:

- Rent Increases (Rebecca)
- Housing Handbook/Noise Concerns (Ross)
- Internet Issues (Kristin)
- Pet Policy (Kristin)

Open Floor & Call for Agenda Items

MEETING MINUTES:

Old Business:

- Quorum was not met, agenda and minutes cannot be approved.

Welcome Dottie to GFHAC!

Updates:

- Waitlist Process
 - o Michael shared his screen to give a sneak preview with the waitlist dashboard. The subcommittee came up with a scope of work to help communicate to applicants where they are on the waitlist. Please provide any input.
 - 2 major data points, historical move in dates and waitlist counts, specifically need dates.

- Michael shared on his screen different examples of the historical data that goes back 2 3 or 4 years, the graph is a work in progress. Move in dates are a strong predictor of availability.
 - Ross suggested that there is a transparent stopping date with the data to stop the dates.
 - Is there a way to have the data side by side? This way it is clearer? Representing the net positive.
 - The goal is to have this live to use for fall.
 - Rebecca shared that they are working with fixed terms numbers as well as active electronic intent to vacate.
- **Community Room Photos (Daniela)**
 - Daniela shared that the website photos will be uploaded very soon. Marketing will be coming over tomorrow to have the photos taken and upload them to the website after we receive them, possibly a week.
- **Qualtrics Survey/Flyer**
 - Print and distribute ready to go to post in the communities.
 - On the suggestion box form, is a copy of the email going to get a copy?
 - Yes each GM and Kristin will get the email when submitted
- **Spring Town Hall – May 3**
 - Kristin made a flier. Suggestion to have a prize give away.
 - Rebecca will look into a rent credit idea or a gift card. \$50 gift cards.
 - Kristin will update the flier before it is sent out.

New Business:

- **Rent Increases (Rebecca)**
 - This time of year is the annual rent increase notices. Next week we will be emailing residents that they will be receiving a notice of their 3% rent increase. They will be receiving notices by posting on the doors, as well as mailed. LJDS will be receiving a 5% rent increase. The rent has to be divisible by 30, a very close to 3% increase if not less.
- **Housing Handbook/ Noise Concerns (Ross)**
 - Ross explained that his neighbors had a party again and he did not know where to find quiet hours. Anywhere else it is in the rental agreement. Our 24 hour quiet hour policy during finals also is not enforced. Some of the basic items that should be in there are not. Put these statements back in the handbook.
 - Hema asked if there is an area where quiet hours can be posted somewhere.
 - Rebecca clarified that quiet hour info is included in the Residential Life Community Standards. Moving forward the GM's are part of a workgroup to review the community standards changes. Will be sure to share any updates with GFHAC prior to making changes. Will also review the handbook to see what items from the Community Standards need to also be referenced in the handbook.
 - University Safety Official is a tool that residents can use but ultimately it is good to empower residents to go and speak with their neighbors.
 - Adding a way to include this information in the Housing Handbook.
 - Hema asked if there is a way to utilize the Community Assistants in the community. Although they may be more for events rather than issues in the community.
 - This will be added to the agenda for next meeting.
- **Internet Issues (Kristin)**
 - This last week in Mesa Nueva, the internet was constantly in and out. Internet issues among GFH has been continual for a while, is there anything we can do to make the internet better?
 - Rebecca confirmed that there have been problems, and our IT department has been working with Spectrum. Please continue to report the issue to the office.
- **Pet Policy (Kristin)**
 - Kristin updated that she found some pricing about fencing. Depending on what people are suggesting for area to block off. Kristin will draw on a map the area to block off and Madeline will work with maintenance to see how big it is for a quote.
 - Madeline is currently working on more pet relief stations in Mesa.

Open Floor & Call for agenda items

- 3 students asked if they can move items from studio units, such as the desk chair, due to ergonomic concerns. Students understand they can go thru OSD to request accommodations but is there a way to expedite these requests?
 - o Rebecca commented that she doesn't know if there is a way to expedite it but she will look into it.
 - o Ross commented that on campus you can use ergonomic evaluations, possibly suggesting this for on campus.
- Courtesy offer language, took out any identifying information. Kristin will be sending this out for everyone to look at with some language confusion,

Final remarks:

Meeting adjourned at 11:55PM.