

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 4/3/2023 11:00 AM

Meeting Location: Exchange & Zoom

Type of meeting:	GFH advisory Committee	Attendees:	
Co-Chairs:	Rebecca Otten Kristin Leadbetter	In person:	Silva, Kimber Salas, Michael
Note taker:	Madeline Makings	Zoom:	Bretado, Gilbert Turner, Ross Hartgate, Sally Kopalla, Hema Corno, Giulia

AGENDA

Welcome

Old Business:

- Meeting minutes and agenda approval
- Approve minutes for 3/6/2023 and 3/20/2023

Updates

- [Waitlist Process](#)
- [Community Room Photos](#)
- [Qualtrics Survey/Flyer](#)
- [Spring Town Hall – May 3, 2023](#)

New Business:

[Fitness Rooms Survey \(Kimber\)](#)

[Pet Policy \(Kristin\)](#)

[Open Floor & Call for Agenda Items](#)

MEETING MINUTES:

Welcome:

- Welcoming appointment to Dotti tonight at the GPSA meeting. The member of the BGLLC will now always be a member. We also are in need of an undergraduate member as part of the governing docs.
- Be careful not to specifically require someone to participate, use words like encourage but not mandatory.

Old Business:

- Quorum was not met, agenda items were not voted on.
- Please take a look at the 3.6.2023 minutes.

Updates:

- [Waitlist Process](#)
 - o Michael shared that the communication with ITS has increased, it is an interactive process. We have internally so they can review and submit any input. The testing will also be provided to GFHAC to review and provide input.

- Rebecca shared that there is a waitlist chart where you can see how many people with the first preference are on the waitlist. You can also see how many of a specific unit type are being turned and are working to connect the dots with the notice of intent to vacate module.
- **Community Room Photos**
 - Rebecca shared that a lot of the photos have been taken, some more need to be updated. The next following meetings will have updates with photos on the website.
- **Qualtrics Survey/Flyer**
 - Kristin shared her screen with a suggested flier for the GFH suggestion box with the Qualtrics link.
 - Rebecca suggested 2 different fliers, 1 for a specific work order and the other for the suggestion box.
 - Possibly a quarter sheet with the QR code.
 - Kristin will share the flier with Madeline who will post on the website and to the GM's who will print and post in the community.
- **Spring Town Hall – May 3**
 - Tentative time at 6pm, Kristin will work on the flier to get out to the GM's. Any interest in doing an in person town hall? In person incentive with candy?
 - Rebecca commented that a lot of people join on zoom, potential for a giveaway if you sign up. Possibility of pre-register with questions.

New Business:

- **Fitness Rooms (Kimber)**
 - Kimber shared the survey in the chat, with the ultimate question of do you want an all inclusive work out or a specific work out. Goal is to understand the residents wants & needs of the gym.
 - Kimber will share with the rest of GFHAC after the meeting.
 - Ready to send to GFHAC, provide feedback by the end of the week and then it should be ready to go.
 - Hema suggested posting a QR code in the gyms so people can fill it out when they are using the gym.
- **Pet Policy (Kristin)**
 - Workgroup designed to look at the possibility to unify the pet policy. Kristin shared the California Pet Agreement, specifying the local ordinances, nothing regarding licensing, covers infestation, visiting pets, covers vaccinations & proof of documentation. It also includes damages and specific language on what happens regarding damages or future fines and what it means to have a pet.
 - Rebecca commented that we have full ability to change the pet addendum.
 - In addition to changing the pet policy would come with changing the pet addendum.
 - Rebecca commented that adjusting the pet addendum based on the current policies is simple and can be done quickly, if we are looking at changing the entire pet policy that would need a larger proposal. There are several factors that are involved in this decision that would make this decision more complicated.
 - Giulia: making the adjustment that are not ESA animals would be beneficial. It is difficult when you begin living with an animal and then have to transition not living with an animal.
 - Kristin will be typing up a proposal to share with GFHAC.
 - In the past a fence was discussed as an off leash area for dogs in the community. Is this still possible?
 - Rebecca commented that we would have to see the cost and understand the feasibility of the project. There is still 10k allocated.
 - Ross: Who have we used in the past for fencing?
 - Rebecca thinks there was a quote but we can reach out for quotes.
 - Michael will inquire with Ron Beane on fencing quotes.
 - Many factors of the fees, where it is, what the materials are, the prevailing wage all are considered. If we can be provided a size then we can go from there with the discussions.

Open Floor & Call for Agenda Items

- Rebecca: Request to add additional Zipcars in the community

- Ross: people drive very dangerously.
- There is currently space at the top of the OMS garage. Add 2-3 then check the usage stats.
- Kristin: Shared a concerning email from a resident regarding term limits. Kristin reads the email out loud.
 - The resident expressed confusion in the wording with a complimentary relocation offer and a short offer.
 - The GM's will consider the wording and meet back regarding the concern.

Final remarks:

Meeting adjourned at 11:58PM.